

**Ladies' Library Association
Ruth Webster Award
Nomination Form**

**Must be received by any board member by October 1, 2024.
Please note "Ruth Webster Award" on the envelope.**

Name of Nominee:

Nomination Submitted by:

Nominator's Phone Number:

Nominator's Email:

The information contained on this nomination form is truthful and accurate, to the best of my knowledge.

Signature of Nominator

Date

Optional: A maximum of three additional letters of support may be submitted. The supporter's name, phone number, and email should be listed on every letter.

Name 1):

Name 2):

Name 3):

Specify the nominee's achievements and contributions in each area below, providing dates where applicable. Attach additional information or sheets if needed.

1) **Areas of accomplishments at the LLA** (such as advocacy, arts, leadership and governance, communications, community service, education, health and wellness, etc.)

2) **Significant contributions to the LLA** (for example, in the areas listed in #1 above)

3) **How has this individual served as a role model for other members?**

4) **Additional information and comments.**

Ladies' Library Association Ruth Webster Award

Selection Committee

Each year the Selection Committee chair is to be appointed by the LLA president with board approval. The chair will appoint two (2) other members to serve for one year.

- Committee members must have a minimum of three (3) years LLA membership, including some leadership experience (committees, projects, office, etc.) in order to have sufficient knowledge to evaluate candidates.
- The LLA president has the option to appoint one (1) non-LLA related community member to join the committee. This person would also need board approval. This person would review all the nomination forms and, based solely on that information, make a recommendation to be considered by the committee.
- The committee shall remain anonymous throughout the selection process.

Selection Process

- This award is equivalent to a lifetime achievement award, so nominations should be made for longstanding members.
- Using information on the nomination form, the Selection Committee will choose the award recipient.
- Names of nominators are not provided to the Selection Committee.
- All information submitted will remain confidential and will be used exclusively for the purposes of the award.
- The Selection Committee reserves the right to review previously submitted nominations for the Ruth Webster Award.
- It is not mandatory that an award be given each year.

Nominations will be evaluated on the basis of the following:

- Length of service to the LLA
- Impact of the recipient's role on programs
- Impact of the recipient's role on members
- Examples of the recipient's initiative
- Examples of the recipient's creativity

Deadline

The completed two-page nomination form must be received by any board member by the deadline, September 1, 2023. Forms may be sent to the LLA, 333 S. Park St., Kalamazoo, MI 49007. Please note Ruth Webster Award on the envelope.